

# **Aims and Scope, Publication Ethics and Malpractice Statements for Bulletin of the Calcutta Mathematical Society.**

## **(i) Aims & Scope**

- The journal “Bulletin of the Calcutta Mathematical Society” endeavours to publish significant research of broad interests in Mathematical Sciences and Statistics.
- It is an international peer-reviewed, six times a year journal which is published offline.
- The Journal is an ideal academic platform for researchers to share their latest research findings and directions in Pure, Applied and Engineering Mathematics and Statistics.
- Our aim is to encourage scientists to publish their experimental and theoretical results in as much detail as possible.
- There is no restriction on the length of the papers.
- The full account of the research must be provided so that the results can be reproduced.
- Electronic files or software which provide the full details of the calculations, proofs and experimental procedures can be deposited as supplementary material (if unable to be published in a normal way).

## **(ii) Publication Ethics**

### **(a) Authors Responsibilities:**

- Any facts that might be perceived as a possible conflict of interest of the author(s) must be disclosed in the paper prior to submission.
- Authors should accurately present their research findings and include an objective discussion of the significance of their findings.
- Data and methods used in the research need to be presented in sufficient detail in the paper, so that other researchers can replicate the work.
- Raw data should preferably be publicly deposited by the authors before submission of their manuscript.
- Simultaneous submission of manuscripts to more than one journal is not tolerated.
- In multi-author papers all authors should have made a significant intellectual contribution to the study.
- If errors and inaccuracies are found by the authors after publication of their paper, they need to be promptly communicated to the editors of this journal so that appropriate actions can be taken.
- If authors include already published figures or images, please obtain the necessary permission from the copyright holder to publish.
- All authors should take collective responsibility and agree on the content of the paper.

- If the authors have used the work and/or words of others, that should appropriately have cited or quoted.
- Authors should avoid copying references from other sources if they have not read the cited work.
- Authors should not describe the same research or slightly different one as a submitted or published paper (by the same/different author).
- Authors should certify that they have written entirely the manuscript and that its main results are original.

**(b) Peer Review Procedure:**

- The Editorial Board of the Journal is aware that peer review is the critical phase of the publishing process.
- All submitted papers are reviewed by experts.
- In special cases, authors are allowed to nominate three referees in the field.
- Reviewers should have sufficient subject expertise to evaluate the scientific and practical value of the paper.
- Reviewers are allowed to consult their colleagues about the paper, but are not allowed to pass on the paper to another referee without notifying the Editorial Secretary.
- If a reviewer is unable to assess the paper, he/she should return or inform the Editorial Secretary immediately. His/ Her suggestions for alternative referees would be considered.
- Editorial Secretary may appoint new referees because of the reports written superficially without a clear explanation as to why the article should either be accepted or rejected.
- The average time for evaluation is about two months. However, authors should note that each submission is assessed on its individual merit and in certain circumstances estimating time may differ.
- Reviewers should keep the submission and contents of manuscripts confidential.
- If the reviewers' report is positive the paper will be accepted for publication.
- Inform of any kind of conflict of interest.
- Notify the editor if plagiarism is detected.

**(c) Editorial Responsibilities:**

- Editorial Secretary ensures that his/her behavior is transparent and avoids all discrimination on ethnic or geographical origin of the authors.
- Editorial Secretary ensures timely publication and avoids unnecessary delays.
- Editorial Secretary may request more data or clarification from authors if they come across anything unclear or suspicious.
- Editorial Secretary and/or editorial team members exclude themselves from publication decisions when they are authors or have contributed to a manuscript.
- Editorial Secretary communicates to authors exactly what the decision is on their manuscript, the reasons for it. (If appropriate what conditions need to be met for the journal to consider the manuscript again)

- Editorial Secretary has complete right and authority to make the final decisions and to decide which of the submitted manuscripts should be published.
- Determine and accept the responsibility of all published content in the journal.
- Guarantee for confidentiality during the peer review process.

**(iii) Malpractice Statement**

- This Journal is committed to maintaining high standards through a rigorous peer-review together with strict ethical policies.
- Any infringements of professional ethical codes, such as plagiarism, fraudulent use of data, bogus claims of authorship, should be taken very seriously by the editors with zero tolerance.
- Plagiarism is not acceptable in *this Journal*.
  
- If plagiarism is detected during the peer review process, the manuscript must be rejected. If plagiarism is detected after publication, a correction may be published or the paper can be retracted. In exceptional cases, the fact may be notified in the website of the Journal.
  
- Image files must not be manipulated or adjusted in any way that could lead to misinterpretation of the information provided by the original image.

\*\*\*\*\*